

August 18, 2020

<FirstName LastName>
<Company (if appropriate)>
<Address>
<Address>
<City>, <State> <ZIP>

RE: Important Information for Clergy in New Appointments

Dear <FirstName LastName>:

According to our records, you may have recently been appointed to a new United Methodist church or charge. This time can be both hectic and exciting, as you dismantle your old life and set up your new one. We are here to help. To ease your transition, we encourage you to take the following actions:

Update Your Contact Information

If you haven't yet, update your contact information, including your current email address, so you can continue to receive benefit information. Updates can be made at any time at benefitsaccess.org—select **Profile > Update Contact Information**—or by calling us at **1-800-851-2201** business days from **8:00 a.m. to 6:00 p.m.**, Central time.

Verify Your Elections

Whether you moved across the street or across the country, don't forget to check with your new church or employer to make sure they have your correct payroll elections and deductions. This includes your UMPIP contribution rate, other elective deferral elections, and tax withholding elections.

Take Advantage of Available Resources

- Read our article explaining how to make the transition easier at wespath.org/benefits/resources/coping-with-appointment-changes-and-relocation-stress/.
- Contact your Employee Assistance Program (EAP), if you have one, for counseling to help you and/or your family deal with the stress of moving and adjusting to a new place. Optum, the EAP provider for HealthFlex participants can be reached at **1-866-881-6800**.
- Visit Live and Work Well (liveandworkwell.com) if you are in HealthFlex for information about settling into a new community and finding local resources, such as child care or elder care. (Company access code: HealthFlex)
- Call EY Financial Planning Services at **1-800-360-2539** or visit wespath.eynavigate.com for confidential, objective help with financial stressors related to moving or with other financial matters. These services are available at no additional cost*.
- Learn about the potential tax and benefit implications of moving expense payments at wespath.org/retirement-investments/clergy-taxes-housing-allowance/moving-expense-resources.

Best wishes for your new appointment!

Sincerely,

Wespath Benefits and Investments